

**SAXONBURG BOROUGH  
Agenda  
December 17th, 2024**

**Pledge of Allegiance**

**Roll Call**

**Correspondence**

**Minutes**

Possible Approval of the Minutes of November 27th, 2024.

**Public Comments**      *Restricted to Borough residents & business owners; 3 minutes each*

**Mayor**                      William Gillespie Jr.

**Committee Reports**

- Streets/Stormwater Committee** (No meeting)
- Ordinance Committee** (No meeting)
- Parks & Rec Committee** (No meeting)
- Police Committee** (No meeting)
- Property Committee** (No meeting)
- Joint Policy Committee** (No meeting)
- Museum Committee** (No meeting)

**Liaison Reports**

- PA State Association of Boroughs** (No meeting)
- Butler County Council of Government** (No meeting)
- Butler County Boroughs Association** (No meeting)
- Tax Collection Committee** (No Meeting)
- Planning Commission** (No Meeting)
- Zoning Hearing Board** (No Meeting)
- Historic Architectural Review Board** (No meeting)

**Secretary / Manager**      Steven May

**Bills**

Discussion and Possible Motion to Pay the Bills.

<b><i>Purpose</i></b>		<b>SAA</b>	<b>Borough</b>	<b>Park</b>	<b>Total</b>
<b>Borough General Fund</b>	<b>Automatic Payments</b>	\$700.39	\$4,356.63	\$1,216.62	\$6,273.64
	<b>Checks Paid</b>	\$0.00	\$8,294.20	\$0.00	\$8,294.20
	<b>Payroll</b>	\$99,534.46	\$46,295.86		\$145,830.32
<b>SAA Revenue Fund</b>	<b>Automatic Payments</b>	\$44,810.17	\$11,939.06	\$1,711.46	\$58,460.69
	<b>Checks Paid</b>	\$61,568.29	\$2,034.71	\$0.00	\$63,603.00
<b>Total:</b>		<b>\$206,613.31</b>	<b>\$72,920.46</b>	<b>\$2,928.08</b>	<b>\$282,461.85</b>

## **New Business**

### **Borough Donations**

Discussion and possible Motion to approve a donation from CID industries in the amount of \$1,000.00 to support the multi municipality comprehensive plan initiative.

### **Winterfest**

Discussion and Possible Motion to approve the road closure of W. Main Street from 9:00a.m. to 5:00p.m. for Winterfest 2025 being held February 22<sup>nd</sup>.

### **Appointment of Dave Johnston to the Saxonburg Area Sewer Authority Board**

Discussion and Possible Motion to appoint Dave Johnston as the Borough's representative on the Saxonburg Area Authorities Board for a 5-year term pending reelection to Saxonburg Borough Council in November 2025, otherwise through the balance of his council term.

### **Liquid Fuels Transfer**

Discussion and possible Motion to transfer \$22,682.60 from the Liquid Fuels Account to the General Fund for the remaining 2024 Liquid Fuel expenditures.

### **HARB Appointment**

Discussion and Possible Motion to appoint Tammi Crawford to the HARB board for a 3-year term beginning January 1<sup>st</sup>, 2025.

### **Planning Commission Appointments**

Discussion and possible Motion to approve the appointment of David Johnston to the Planning Commission for a 4-year term.

Discussion and possible Motion to approve the appointment of Carol Neubert to the Planning Commission for a 4-year term.

### **Office Cleaning Contract**

Discussion and possible Motion to contract \_\_\_\_\_ for 2025 office cleaning.

## **Old Business**

### **MOU Comprehensive Plan**

Discussion and possible Motion to approve Gallagher Law group to advise when and as needed on an intergovernmental agreement.

### **Ordinance #480**

Discussion and possible Motion to adopt Ordinance #480, the 2025 Saxonburg Borough Tax Ordinance.

### **Adoption of 2025 Budget**

Discussion and Possible Motion to Adopt the 2025 budget as advertised.

### **Executive Session Announcement**

Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee and

contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

**Officers Paid time off**

Discussion and possible Motion to approve part time police officers leave policy as per police committee recommendation.

**Adjournment**