

SAXONBURG BOROUGH
Meeting Minutes
October 15th, 2024

The meeting was called to order by President Piper 7:00p.m.

Pledge of Allegiance

Roll Call Aaron Piper, Brian Antoszyk, Jason Goehring, Dave Johnston, Ray Koegler, Mia Mazza-Petruzzi and Mayor Gillespie were present. Joyce Hutterer was absent.

Also present were Borough Manager Steven May, William Affrica, Brooke Wamsley, Arianna Afshari, Molly Nowakowski, Keith Wilbert, and Ben Brewster.

Correspondence

Correspondence was received from The Knock Knights Boosters, Felsing fire extinguishers replacement company 10:9 Fire Extinguisher Service, and Gallagher law Group with 2025 hourly rate information.

Minutes

The Minutes of October 8th, 2024 were approved as distributed

Public Comments *Restricted to Borough residents & business owners; 3 minutes each*

William Affrica of 145-147 W. Main Street discussed his fence proposal. He presented council with an outline of the proposed fence as well as current Zoning standards as defined by Ordinance 366. Mr. Affrica was frustrated with the process of obtaining a fence permit and wanted clarification of the Borough code.

Brooke Wamsley presented Council with \$72.00 from the donation box at the Museum. She asks council to specify the wording on the donation box that the funds placed in the box go towards operations of the museum through the Borough Park fund and not for specific projects such as the bridge re-construction or wire-rope shop.

Arianna Afshari reminded Council that activities for October 26th's Spooky Streets of Saxonburg are moving forward and invited everyone to attend.

Mayor William Gillespie Jr.

The Mayor reported that he had met with Jefferson township and will have further discussion regarding Police coverage in that area.

The Mayor introduced John Cypher, A Jefferson Township supervisor to speak regarding the maintenance of Constitution Ave. The road is split down the middle on the Eastern portion of the road according to township lines. A detailed maintenance plan hasn't been reviewed by either entity formally since 1955. The Borough will Schedule a Streets Committee meeting as soon as possible to discuss the issue.

Committee Reports

- Streets/Stormwater Committee** (No meeting)
- Ordinance Committee** (No meeting)
- Parks & Rec Committee** (No meeting)
- Police Committee** (no meeting)
- Property Committee** (No meeting)
- Joint Policy Committee** (No meeting)
- Museum Committee** (No meeting)

Liaison Reports

- PA State Association of Boroughs** (No meeting)
- Butler County Council of Government** (No meeting)
- Butler County Boroughs Association** (No meeting)
- Tax Collection Committee** (No Meeting)
- Planning Commission** (No Meeting)
- Zoning Hearing Board** (No Meeting)
- Historic Architectural Review Board** (No meeting)

Secretary / Manager Steven May

Bills

A Motion to pay the Bills was made by Brian Antoszyk and Seconded by Mia Mazza – Petruzzi. The Motion passed unanimously.

<i>Purpose</i>		Borough	Park	SAA	Total
Borough General Fund	Automatic Payments	\$4,352.70	\$1,452.27	\$984.48	\$6,789.45
	Payroll	\$36,787.84		\$62,520.79	\$99,308.63
SAA Revenue Fund	Automatic Payments	\$10,252.38	\$776.21	\$46,356.43	\$57,385.02
	Checks Paid	\$23,395.32	\$0.00	\$92,883.18	\$116,278.50
Total:		\$74,788.24	\$2,228.48	\$202,744.88	\$279,761.60

Executive Session Announcement Under the terms of Act 84, Section 8A, subsection 1, Council would meet in Executive Session just prior to adjournment, to discuss employee and contract matters. After the Executive Session, Council will reassemble in open meeting and take any actions that are required.

Council moved to Executive session at 7:21p.m.

Council returned from executive session at 7:53p.m. and took the following actions:

Old Business

Certificate of Appropriateness

A Motion to amend and approve of a Certificate of Appropriateness for 145-147 Main Street without the requirement of a Zoning Hearing Board meeting was made by Mia Mazza – Petruzzi and Seconded by Ray Kogler. The Motion passed unanimously.

Oakland Township Police Contract

A Motion to approve the Police coverage contract with Oakland Township being subject to Oakland Townships approval was made by Brian Antoszyk and Seconded by Dave Johnston. The Motion passed unanimously.

LSA Grants

Resolution 8 – 2024

A Motion to adopt Resolution 8-2024 which authorizes the application to the Local Share Account Grant for the Wirerope Workshop was made by Jason Goehring and Seconded by Ray Kogler. The Motion passed unanimously.

Resolution 9 – 2024

A Motion to Adopt Resolution 9-2024 which authorizes the application to the Local Share Account Grant for a Modular restroom in Roebing Park was made by Brian Antoszyk and Seconded by Mia Mazza – Petruzzi. The Motion passed unanimously.

New Business

Municipal Building Siding Project

A Motion to approve Change Order #2 in the amount of \$499.90, adjusting final quantities of the Contract, and Payment Application #3 (Final Payment) in the amount of \$30,684.74, to be split 50/50 with the Authority, contingent upon the successful completion of all post-construction matters was made by Ray Kogler and Seconded by Jason Goehring. The Motion passed unanimously.

Museum Item Sign Out Sheet

A Motion to approve a sign-out sheet for items at the Museum for fundraising purposes was made by Brian Antoszyk and Seconded by Ray Kogler. The Motion passed unanimously.

Borough/Authority Splits

A Motion to approve the Borough / Authority Splits as per joint policy agreement was made by Mia Mazza - Petruzzi and Seconded by Jason Goehring. The Motion passed unanimously.

Budget

A Motion to approve the 2025 Borough Budget was Tabled.

Adjournment

The Meeting Adjourned at 10:28p.m.